



**MONTHLY REPORT**  
**By**  
**Interim Executive Director Pedro Payne & Staff**  
**January 2005**

**INTRODUCTION:**

The monthly report is a monthly update of the activities of the City of Riverside Community Police Review Commission and gives the staff a chance to pass on information that they feel is important or noteworthy. The information provided in the twelve monthly reports forms the basis for the annual report.

**STAFF REALIGNMENT MEETING:**

The City Manager's Office implemented a staff realignment for the Human Relations Commission and the Community Police Review Commission. As of January 3, 2005, Dr. Pedro R. Payne was assigned the responsibility of Interim Executive Director of the Community Police Review Commission (CPRC) and the Human Relations Commission (HRC).

On February 10, 2005, representatives from each commission will meet with City staff to discuss specific objectives that each commission would like to see accomplished in the next six months. These objectives will serve as the criteria to evaluate the success of this organizational realignment. The Interim Executive Director wishes to thank everyone for their involvement in this feedback process.

**OUTREACH:**

The Executive Director and various commissioners attended 26 meetings or community events. Attendance and participation in these events allows the Commission to increase its visibility in the community and aids in creating awareness of its purpose and its work. Events attended include various Riverside Chambers of Commerce mixers and meetings, the Mayor's State of the City Address, UCR Alumni Recognition Dinner, the Installation Breakfast for Latino Network, the Mayor's Multicultural Forum, Black History Month Kick-off Banquet, the Martin Luther King Walk-a-thon, the Installation Luncheon for the Greater Riverside Hispanic Chambers of Commerce, the January 11<sup>th</sup> City Council Meeting, and a "Welcome" dinner for the Mayor of Ensenada held at Councilmember Frank Schiavone's home.

A number of local organizations and groups have taken advantage of the opportunity to have CPRC commissioners or the Interim Executive Director to represent the Commission at their regular meetings. These regular meetings include the Riverside County Bar Association, the Riverside Downtown Partnership, the Riverside Chambers of Commerce Board Meeting, Good Morning Riverside, Riverside Neighborhood Partnership, Downtown Parking Committee, The Group, Latino Network, and Casa Blanca CAG.

On February 9<sup>th</sup>, 2005, the CPRC Outreach Committee will meet to discuss plans for expanded outreach efforts by the Commission. When implemented, it is expected that these plans will enhance the already existing outreach efforts of the Commission. If you would like to give input as to ways in which the Commission can further its goals of promoting good relations between our local law enforcement personnel and the community, please call our office at (951) 826-5509.

## WORKLOAD – January 2005:

Cases Received	Lodged	Filed through CPRC	Filed through RPD
	1	2	7

A complaint is considered **lodged** when a citizen makes a complaint to the CPRC; it is **filed** when the completed complaint form is submitted.

Case Dispositions	Cases Reviewed	Inquiries*	Administratively Closed**
	2	0	4

\***Inquiries** occur when a member of the public is merely requesting clarification of a policy or procedure.

\*\***Administrative Closure** occurs when a case is closed for reasons other than being reviewed or being classified as Inquiries.

Allegations	U/F	Disc/SH	IDF	ISS	FA	FR	CC	MC
	2	0	0	0	0	0	0	4

**U/F** = Use of Force; **Disc/SH** = Discrimination/Sexual Harassment; **IDF** = Improper Discharge of Firearms;

**ISS** = Illegal Search or Seizure; **FA** = False Arrest; **FR** = False Reporting; **CC** = Criminal Conduct; **MC** = Misconduct / Misconduct Noted

Findings	Unfounded	Exonerated	Not Sustained	Sustained
	4	2	0	0

**Unfounded** - The alleged act did not occur. **Exonerated** - The alleged act occurred but was justified, legal and proper. **Not Sustained** - The investigation produced insufficient information to prove or disprove the allegation. **Sustained** - The Department member committed all or part of the alleged acts of misconduct or poor service. **Misconduct Noted** - The Department member violated a section of the Department policies, rules or regulations not originally alleged in the complaint.

### Misconduct Noted

During investigations of alleged misconduct, all aspects of an officer's actions are inspected. When a policy violation is discovered beyond that alleged by the complainant, it is classified as "Misconduct Noted" and, by definition, is a "Sustained" finding. Of the cases reviewed this month, 1 allegation of "Misconduct Noted" was discovered.

### Cases on Hold

There are currently 8 cases on hold in our office. These cases have either been returned to RPD for further investigation or are being held pending further investigation by the CPRC investigator.

### Case Processing Analysis for Cases Reviewed in January 2005

This chart reflects the average number of days the Police Department and CPRC took to process Category 1 and Category 2 cases reviewed in January. These figures do not include cases that were held for further investigation.

	Category 1	Category 2
RPD investigation and administrative processing	0	72
CPRC processing and review	0	82

**Category 1** complaints are the most serious allegations such as criminal conduct and use of excessive force.

**Category 2** complaints are the less serious allegations such as discourtesy and improper procedure.

### Policy Recommendations

There was **one** policy recommendation made by the Commission in January 2005. The Commission resubmitted its recommendation regarding the Department's Audio Recording Policy, RPD Policy and Procedure 4.60, recommending that it be modified so that all citizen contacts by officers are recorded. The Commission expects to receive a response from RPD within the next few weeks.